

Beacon Hill Community Association

CANDIDATE NOMINATION APPLICATION and INSTRUCTIONS

Attached are the Board Candidate Information Statement and the Candidate Petition and Endorsement forms candidates must complete for nomination to the Board of Directors. Presentation of information in a uniform format is required for community members to allow ready comparison of candidate qualifications.

NOTES:

1. The Board Candidate Information Statement will be printed exactly as received and included in the Annual Meeting mailing. Candidates are encouraged to limit information to qualifications for service. Candidates should avoid disparaging remarks about the Association, Board of Directors, other candidates, and neighbors.
2. The information statement (page 2) should not exceed 350 words.
3. A photograph is encouraged, but not required.
4. The complete application package must be submitted no later than 5:00 p.m., **Friday, November 7, 2025**. Community members may sign petitions for as many candidates as they wish; however, the signature of only one owner of each Lot will be counted to satisfy petition requirements.
5. In accordance with Section 5.2 of the Bylaws, all election materials prepared with funds of the Association shall list candidates in alphabetical order and shall not suggest a preference among candidates.
6. Candidates may be nominated from among Members or non-Members. Members are every person, group of persons, corporation, partnership, trust or other legal entity, or any combination thereof, that holds any class of membership in the Association pursuant to this Declaration.
7. In accordance with Section 3.6 of the Bylaws, Class A Members who are delinquent more than sixty days are not eligible to serve on the Board. Section 4.3 of the Declaration defines Member as "every person, group of persons, corporation, partnership, trust or other legal entity, or any combination thereof, who is an Owner of any Lot which has been annexed into the Community."
8. All candidates shall comply with the campaign rules established by the Board:
 - Candidates shall not go door to door in the community to solicit votes.
 - The use of Association funds for personal campaigning is prohibited.
 - Campaign signage may not be posted in the community.
9. All candidates should read the BHCA Conflict of Interest Policy, acknowledge and agree to comply with the policy by signing and submitting the BHCA Conflict of Interest Policy with their Nomination Application.

Beacon Hill Community Association

SUBMIT THE ATTACHED APPLICATION BY 5 PM Friday, November 7, 2025 by:

- Email: Keith Stains, Community Manager, Keith.Stains@pmpbiz.com; or
- Mail: Beacon Hill Community Association
c/o Property Management People
552 Fort Evans Road, Suite 200
Leesburg, Virginia 20176

Beacon Hill Community Association

BOARD CANDIDATE INFORMATION STATEMENT

NAME: _____

ADDRESS: _____

Please answer the following questions in 350 words or less. Your response will be provided to the BHCA membership.

Photo
(optional)

1. BHCA requires a diversity of skills and experience on its board. Please explain the abilities, skills, and experience you offer the community membership.

2. Please write a brief statement of your vision for this Association over the next 5 years and why you wish to participate as a member of the Board of Directors.

3. Serving as a director on the Beacon Hill board is a volunteer position requiring a commitment of time to participate in discussions, communications, and meetings. Please list your volunteer activities and the average number of hours monthly you would expect to commit to BHCA business.

Application continues next page

Beacon Hill Community Association
2025 BOARD OF DIRECTORS ELECTION
CANDIDATE PETITION AND ENDORSEMENT
(Other than where a signature is required, please legibly print all information)

Candidate Name: _____

Address: _____ E mail: _____

I hereby place my name for nomination to serve a two-year term on the Board of Directors. If elected I agree to attend the Board meetings as they are scheduled and to serve in the best interests of the Beacon Hill community.

Candidate Signature/Date

Candidate Nominating Endorsement
**EACH CANDIDATE MUST OBTAIN ENDORSEMENT SIGNATURES
OF TEN (10) COMMUNITY OWNERS IN ORDER TO BE NOMINATED.**

Note: Community members may sign petitions for as many candidates as they wish; however, **only one owner per Member Lot may sign a petition.*

We, the following members of the Beacon Hill Community Association, support the nomination of the above-named community member as a candidate for a seat on the Board of Directors.

<i>Printed Name</i>	<i>Printed Street Address</i>	<i>Signature</i>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		